

# MYAC Covid-19 Safe Return Plan: Student & Family Guide

Updated 8-5-2020



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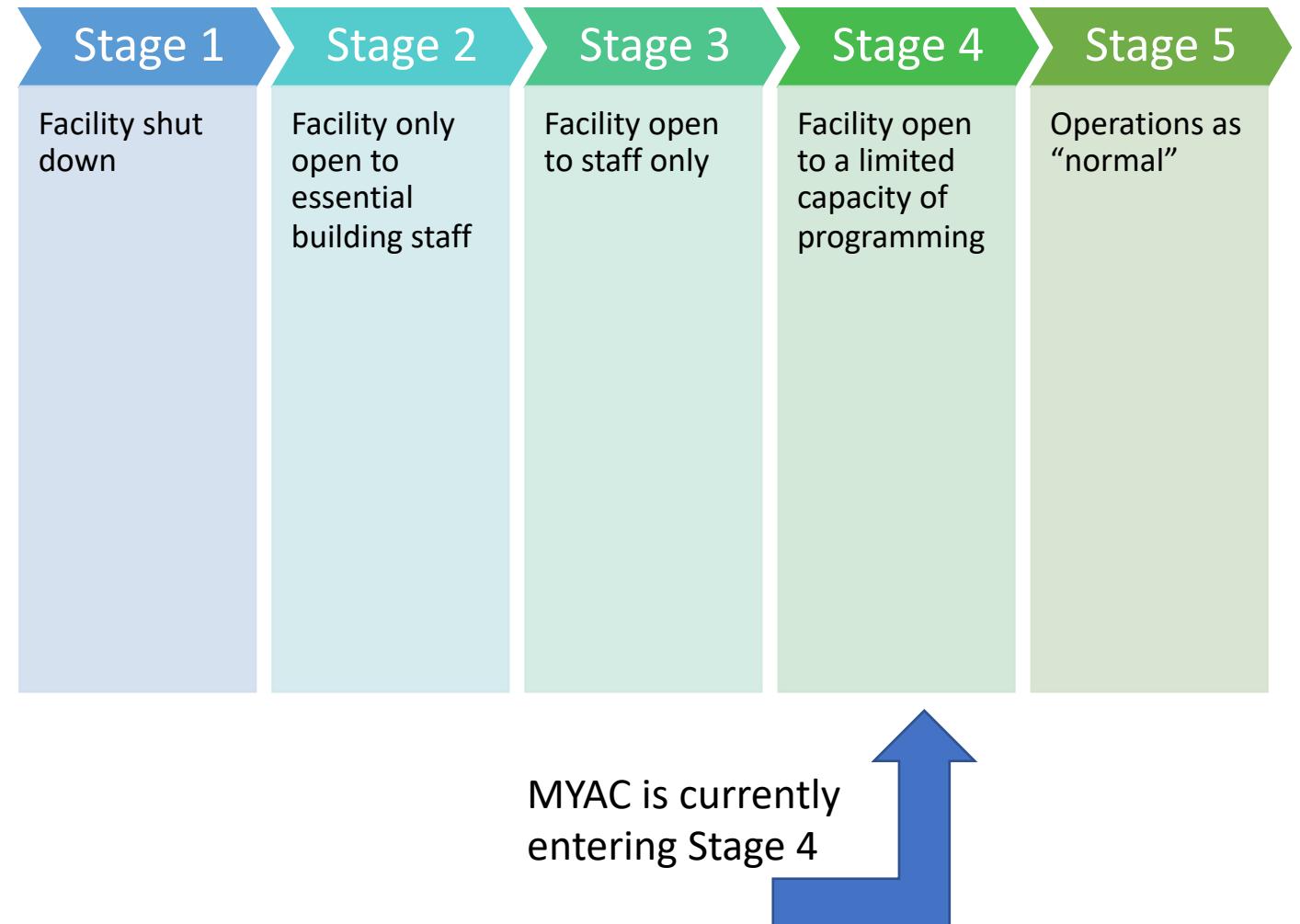
Welcome  
Back to  
MYAC!

After months of monitoring and careful consideration for the health of staff, students, and families, MYAC is entering its next phase of reopening. We will now be open for staff activities and limited programming. The following slides detail how our reopening process will look for students and families, what is expected of you, and what MYAC is doing to ensure a safe return to the arts.

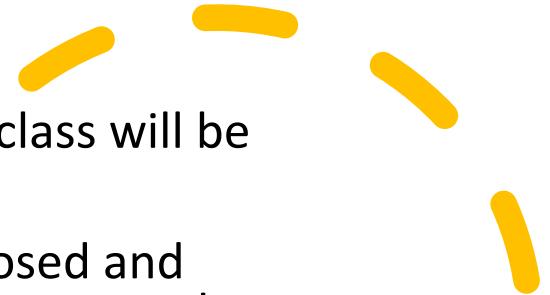
# Decision Making

- As we begin returning to programming MYAC, First Stage, MYSO, and our other program partners have been working together to develop a plan for safely returning to the arts. Below are the maxims that have, and will continue to, inform all decisions about reopening and safely hosting programming.
  - MYAC holds utmost regard for staff and student health
  - MYAC will meet or exceed all government (local, state, and federal) safety standards for a return to operation
  - MYAC will be wholly collaborative with First Stage, MYSO and all other programming partners during the process of reopening. We will work together to ensure all programming groups safely return to the arts.

# Where We Are Right Now



# Stage 4: Reopening to Limited Programming



- Only students who are attending class will be allowed access to the building.
- The commons area will remain closed and pickup/ drop off procedures will mean students are only in MYAC for their specific classes. (see slide 7)
- Any individual will be denied access to MYAC without proper face covering or failure to meet screening criteria.
- Entrance screening, face covering, and spatial distancing will be required while in the facility.
- Programming staff are responsible for the screening of students.
- MYAC will be making a heightened effort to ensure the facility stays clean and allows for spatial distancing. (see slides 12-13)
- No parents or siblings are allowed in the building to wait for or pick up students.

# Entering MYAC

- Students are expected to be dropped off at MYAC in front of the building on Walnut street and enter through the main entrance.
- Each organization's screening process may be slightly different, we ask that families familiarize themselves with the screening plan for the specific program for which the student is entering MYAC. However, regardless of screening policies Students will need a proper face covering in order to enter the building and they must meet the criteria listed below
  - No Covid-19 symptoms within the last 14 days
  - No close contact to those who have tested positive within the last 14 days
  - They and those in their household have not traveled to an area with a high prevalence of Covid-19 cases
  - A temperature below 100.4°F
  - Agreement to follow all building signs and protocols related to health and safety.

# Parking & Student Drop Off

- In order to eliminate congestion in the main MYAC Parking lot, we ask that parents waiting for their student park in the “MYAC Cell Phone Lot” on the southwest corner of Vel R. Philips (4<sup>th</sup> street) and Pleasant street.
- When your student is done with class, they should contact you so you can begin lining up on Walnut St. or Vel R. Philips St. to pick them up.
- Parents, guardians, and other family members will not be able to wait inside MYAC for their student.



# PPE: Face Coverings

**Per City of Milwaukee and State of Wisconsin mandate, everyone who comes to MYAC must have a proper face covering and will be denied entry without a proper face covering**

**Everyone MUST wear a face covering while in the facility's shared spaces.**

- City of Milwaukee mask mandate: <https://city.milwaukee.gov/ImageLibrary/MKE-Health1/COVID-19/MediaReleaseFaceCoveringMandateFinal.pdf>

**Wisconsin Mask Mandate** <https://evers.wi.gov/Documents/COVID19/Em001-FaceCoverings.pdf>

Face coverings MUST be worn in all common areas.

Face coverings should be new disposable paper or clean cloth masks. Masks must be cleaned each day.

# Handwashing

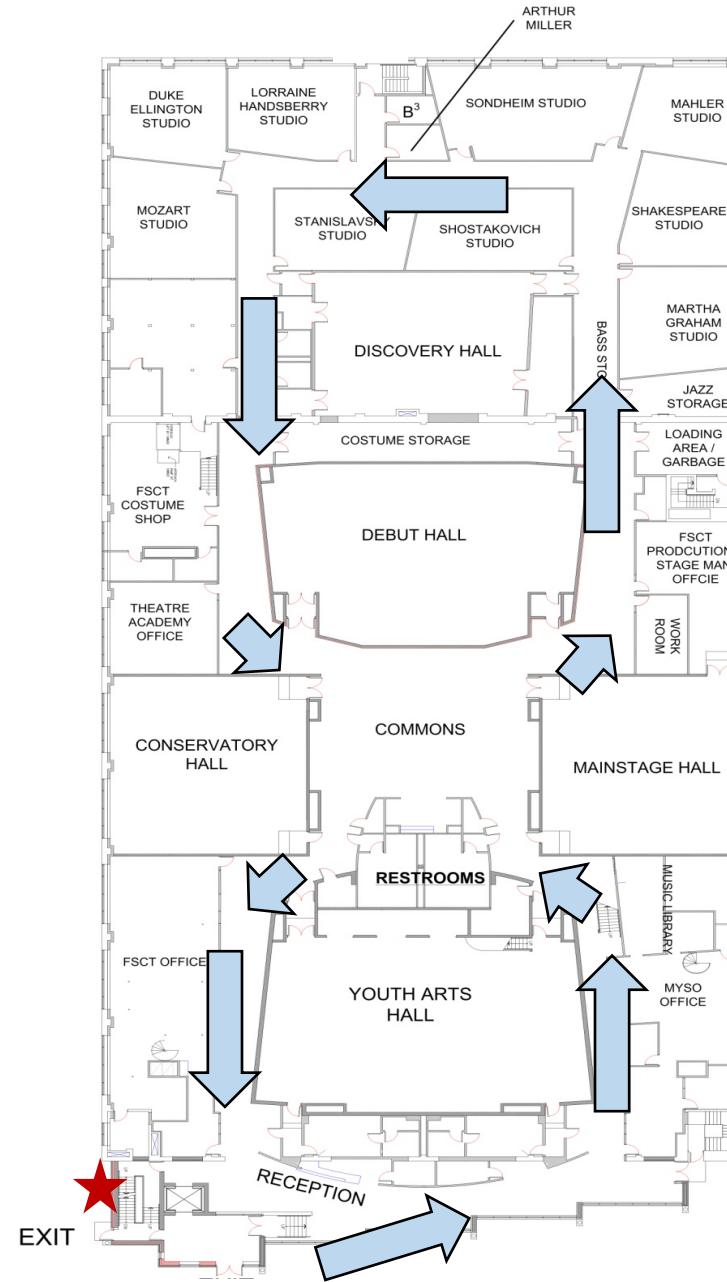
- Everyone must implement good hygiene and infection control practices including:
  - Frequent handwashing and use of hand sanitizer.
  - CDC Handwashing guide:  
<https://www.cdc.gov/handwashing/when-how-handwashing.html>
  - CDC Handwashing Video:  
<https://www.youtube.com/watch?v=d914EnpU4Fo>
  - Handwashing after touching a shared item
  - Washing hands with soap and water is required when hands have visible dirt on them
  - Hand sanitizer should be applied to totally wet the hand and then rubbed in until it dries
  - Everyone must cover coughs and sneezes (with their elbow) even while wearing a mask.

# Building Capacity and Spatial Distancing

- **Anyone in the building should maintain physical distancing of at least 6 feet from others while at MYAC.**
- In addition to the daily cleaning and disinfecting, students may be asked by program staff to assist in cleaning and wiping down their chair or other used items
- Students must refrain from touching phones, backpacks, water bottles, chairs, music stands, or other possessions of other students.
- MYAC Leadership will monitor occupancy numbers in the facility to stay within current regulatory guidelines. As MYAC moves through the stages, our reopening capacity numbers are likely to change.

# Building Flow

- It is crucial that spatial distancing measures are maintained through the facility. Individuals in the building should follow all wayfinding signs to ensure foot traffic flows within spatial distancing guidelines
- We ask that students and staff move around the facility in a counterclockwise pattern.
- Individuals should enter the building through the main entrance and follow staff directions for entrance screening.
- Individuals should exit the building through the marked stairwell next to the main entrance, this eliminates any congestion in the front vestibule. (Located next to the red star)



# COVID – 19 Personal Action Pathway

If your child ...

Feels:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

OR

Have had a family member or close contact with a person who has tested positive for Covid-19.

**Do not come into MYAC or if symptoms occur at MYAC notify your supervisor or program leader and leave immediately.**

**Get tested immediately for Covid-19**

**Immediately notify your supervisor or program leader.**

While you wait for results...

Once you get your results...

**Stay home and rest!**  
Whether or not you're experiencing symptoms, please prioritize your health and the health of others by staying at home and trying to get better.

**IF NEGATIVE**, please let us know immediately so that we may evaluate continuing further mitigation protocols related to this specific event.

If you're feeling better and do not have any symptoms, please reach out to your supervisor or program leader about returning to MYAC.

If you're still feeling sick, please continue to rest at home until you feel better. No matter what, we value the health of our community. We hope you feel better quickly!

**If you test POSITIVE**, tell your supervisor or program leader as soon as you get results. If possible, let us know the exact dates, times, and people you closely interacted with while in the building. This will allow us to confidentially notify those who could potentially have been exposed to the virus. We will ensure that we maintain strict privacy standards and do not reveal your name or other identifying characteristics.

**Please consult with a healthcare provider before returning to MYAC.** MYAC requires these minimum criteria to be met before returning to work. However, you should be in communication with your supervisor or program leader to ensure the safest return possible.

Follow the link below for the latest CDC guidance on ending self-quarantine.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>

## Our Promise to You

Here at MYAC we are taking the utmost care in ensuring that the arts programming so crucial to our youth happens in the safest possible environment. We understand that every day brings new information about the virus and we are constantly working to exceed all safety standards set forth by local, state, or the federal government. We ask that you take the guidance of the previous slides seriously just as we are making the utmost effort to maintain a safe environment. The following slides give a brief overview of the many precautions MYAC is taking to ensure a safe return to the arts.

# Measures Being Taken by MYAC

- Documented daily cleaning in addition to enhanced cleaning and disinfecting of common areas, restrooms, workstations, and other frequent touch points to be performed daily. All aspects to be documented per CDC guidance.
- Only CDC/FDA approved chemicals and disinfectants shall be used.
- Commons area furniture, cubbies, and other shared items may be removed or cordoned off and made unavailable for use.
- Drinking fountains and other places that can harbor the virus may be removed from service.
- Cleaned and sanitized rooms may be removed from use unless specific permission is granted.

## Measures Being Taken by MYAC contd.

- Enforcement of spatial distancing, PPE requirements, and occupancy numbers as recommended by CDC and the City of Milwaukee
- Continued education in proper use and new types of PPE available
- Increased ventilation and exhaust rates to create more fresh air movement
- Additional sanitization and disinfecting will be done by Program and Operations Staff as required
- Continued and constant communication with employees, visitors, students, and families regarding the evolving requirements and expectations of employees and participants
- MYAC will make a reasonable effort to provide appropriate hand soap and hand sanitizer throughout the facility.

# Notice of Potential Exposure

- Once staff become aware that they, or a student in their care, have been in close contact to a known positive or are showing symptoms of Covid-19 they will immediately report it to organizational leadership.
- Organizational Leadership will then immediately report to MYAC leadership who will jointly discern what response protocols need to be enacted.
- After any report of potential exposure, MYAC partner groups will notify their constituents of the situation along with the response protocols that have been enacted.
- Potential exposure protocols may include:
  - MYAC Partners send communication of a potential or confirmed positive test
  - MYAC issues space closure notice
  - Potentially exposed space is closed off
  - Max fresh air is cycled through the facility
  - Cleaning crews are notified to pay special attention to specific spaces
  - Notifying the Milwaukee Health Department
  - Potentially exposed spaces are electrostatically cleaned
  - The entire Facility closes for up to 2 days
  - The entire facility is electrostatically cleaned
  - Alternate entrances are utilized
  - Staff with potentially close contact to a known positive are contacted

## Further Questions?

- If you have questions, please reach out to the arts organization in which your student participates. MYAC will be in constant communication with all groups in the facility and will work diligently to address questions and concerns.
- Thank you for your patience as we work to safely reopen MYAC. We have missed you all and look forward to a return to our beloved programming!