



Dear Danceworks Youth Performance Company 17-18 members and families,

Welcome and CONGRATULATIONS on being selected to be a part of Danceworks Youth Performance Company (DYPC) 2017-2018! We have an exciting and fun filled year ahead and are really looking forward to working with each and every one of you.

As we embark on the upcoming year of rehearsals, performances, and events it is important for us to always remember the joy that the arts can bring to the community at large and the mission that has brought us together and will bind us together throughout this season;

DYPC Mission Statement

It is the mission of DYPC to provide young artists of Milwaukee and the surrounding areas with quality dance training, new and exciting performance opportunities, and a connection to the larger arts community that ignites a lifelong interest and participation in the arts.

May this mission serve to bring you encouragement as we strive to inspire the world around us one performance at a time!

Sincerely,

Gina Laurenzi
Artistic Director of Danceworks Youth Performance Company



414.277.8480 x6003
glarenzi@danceworksmke.org
danceworksmke.org

DYPC PARTICIPANT EXPECTATIONS

Danceworks Philosophy:

The mission of Danceworks, Inc. is to enhance the joy, health and creativity of the community through performances, classes and outreach activities that integrate dance and other art forms. Danceworks contributes to Milwaukee's cultural vitality by sparking a lifelong interest and participation in the arts.

Within DYPC, we strive to nurture and develop the body and spirit through dance technique, fitness, physical discipline and self-expression. Modeled after the professional company, Danceworks Performance Company, DYPC members train in the artform all year long and participate in a season of themed dance events and concerts both at home, in the Danceworks Studio Theatre, and out in the community.

DYPC Company Member Description: Danceworks strives to develop the full artistic potential of each performer. Company members will be encouraged to engage and contribute to the choreographic process. DYPC members are also expected to learn, rehearse and perform choreography set by Danceworks choreographers with a positive attitude. Company members will be selected to perform based upon rehearsal attendance, work ethic, attitude, performance quality and skill.

DYPC Apprentice Description: DYPC apprentices learn alongside company members and experience the same opportunities. This step allows the Artistic Director to watch dancers become more familiar with skills, process and one another before giving the responsibility of full company privileges and featured sections to apprentices. Apprentices are not guaranteed performances with company but will be given performances as they become ready and when appropriate. Apprentices will have the opportunity to be moved into a full company position based on the recommendation of the Artistic Director.

ALL CASTING DECISIONS WILL BE DETERMINED BY THE ARTISTIC DIRECTOR

Training

DYPC members are also required to enroll in at least TWO weekly technique classes from our regular studio class offerings and coordinating rehearsals. All Premiere & Elite company members are required to be enrolled in a ballet class. To fulfill the other hour(s) of your groups' training requirements, dancers can choose from any other of the many classes Danceworks offers. Please check in with questions regarding placement or see Google sheets document. **Danceworks Minis & Danceworks Juniors = two classes (option to add a 3rd/4th at 40% off) *Premiere and Elite = MINIMUM two classes, one of which must be a ballet class (unlimited classes included in P & E tuition)*

~ Students MUST remain enrolled in the same genre of technique classes for the entire duration of the DYPC season unless prior approval is given from the artistic director or, time of class changes during the year. ~

Dress Code for DYPC class/rehearsal

Company Members – SOLID BLACK appropriate form fitting athletic wear with proper sports bra or supportive undergarments. Appropriate athletic wear includes: leotard, form-fitting tank/top & black yoga pants, leggings, shorts or tights. NO midriffs. All dancers must bring water bottle, ballet shoes, black jazz shoes and black

socks to all rehearsals and performances. If you are a tapper, please have your tap shoes available as well. Hair must be securely fastened out of face and eyes.

**Additional warm-up clothes may be worn at instructor's/choreographer's discretion.*

Weekly Rehearsal Requirements - Beginning September 6th and running until end of 17-18 season.

- Danceworks Minis Saturdays 10:30 - 11:30 am @ Danceworks
- Danceworks Juniors Fridays 6:20 - 7:50 pm @ Danceworks
- DYPC Premiere Wednesdays 5:30 - 6:30 pm & 7:30 - 8:30 pm @ MYAC
- DYPC Elite Tuesdays 6:30 - 8:30 pm & 5:30 - 6:30 pm @ MYAC

HEADSTART Halloween rehearsals

for Danceworks Juniors @ Danceworks include:

Saturday September 9th 10 - 12:15 pm

Saturday September 23rd 10 - 12:15 pm

HEADSTART Halloween rehearsals

for Premiere & Elite @ Danceworks include:

Saturday September 16th 3:00 - 6:00 pm

Saturday September 23rd 3:00 - 6:00 pm

Additional/Optional Rehearsals for Premiere:

Wednesdays following group rehearsal 8:30-9pm, Fridays 6:30-8/9 & weekend rehearsals.

* Solos, duets, trios, small groups of individuals ONLY on a case by case basis when discussed and agreed upon

Additional/Optional Rehearsals for Elite:

Tuesdays following group rehearsal 8:30-9 pm, Fridays 6:30-8/9 & weekend rehearsals.

* Solos, duets, trios, small groups of individuals ONLY on a case by case basis when discussed and agreed upon

- A few Thursday evenings in winter months and one Saturday in prep for a featured number in DPC's Spring Concert, *Secrets from the Wide Sky*. More info TBA.

Attendance Policies

Class/Rehearsal attendance policy- Consistency is key for individual and group success. Regardless of reason, if a dancer misses two or more of the same class/rehearsals within 31 days from a performance, they may be pulled from the related event. If a student can not attend the rehearsal period immediately prior to any performance they may not be allowed to participate in that particular performance. That being said, as dancers advance choreography becomes more complicated and dependent on members of the group, therefore few exceptions might be made. Artistic director and instructors reserve the right to adjust dancers' participation in any performance or event should absences or excessive tardiness occur. Youth company members and families are to set positive example for other students at Danceworks. Families are expected to respect casting decisions that may need to be made for the benefit of the group.

In order to ensure all members are consistent in their attendance, dancers **MUST** check in at the front desk before class at the Danceworks location or with the classroom teacher if classes are being held at MYAC. *A remember that we are guests at the Milwaukee Youth Arts Center.

Performances/Additional Rehearsals

DYPC members will have the opportunity to perform throughout the year including the Halloween concert, Holiday Showcase, Mad Hot Ballroom and Tap Competition, the annual Danceworks showcase, and more. This list of performances can be viewed on a later page and is considered the "Confirmed Performance Dates 17-18". As a member of the youth company, it is assumed that your dancer is performing in this list unless you have an extenuating circumstance and communicate differently at least 4-6 prior to each concert.

Throughout the year, we will receive requests to perform throughout the community at various events. We realize that not everyone will be able to perform at every opportunity we get offered, but we ask that you **ALWAYS communicate your attendance** in a timely fashion and confirm in the window given so that we may prepare those featured appropriately. Reply promptly so we may organize choreography, partnering, and formations accordingly. Please check your email regularly to ensure you receive the most updated information and reply via email.

As we prepare for performances and expand the season repertoire there may be occasions where we schedule additional rehearsals outside the regularly scheduled times. These rehearsals will be mandatory for those who wish to perform. To the best of our ability, we will try to have those dates out at least three weeks prior to event. **Please note:* When DYPC is featured in any concert in Danceworks Studio Theatre, tech and dress rehearsals during week prior to performance will require mandatory attendance from cast. Few conflicts will be excused. Often the Sunday prior to show is tech, followed by normal rehearsals on Tuesday and Wednesday evenings, Friday night and Saturday afternoon prior to performance. Occasionally, Thursdays are swapped in when needed. See "Confirmed Performance Dates 17-18" list for more info.

Arriving at Community Performances

We typically call dancers to an outside performance/community space at least 30 minutes prior to the performance time. Dancers should arrive when called and in costume. If you are going to be late for any reason, please contact the Danceworks staff member scheduled to be at the event for the day.

If your dancer is NOT present 15 minutes prior to performance the staff onsite may need to make necessary adjustments to the performance order/choreography and your child may NOT be allowed to participate in that particular performance. We will NOT hold a performance start time for tardy participants.

DYPC may perform at some events that are ticketed and/or closed to outside audiences. In most cases each student will be allowed one parent admission ticket, but there are circumstances when you will not be allowed to watch the actual performance. We will be contact regarding such events and will arrange an appropriate drop-off and pick-up location.

DYPC Tuition & Registration

TUITION:

As DYPC members you receive a discount on all class fees, company tuition, intensive training opportunities, specialty workshops, and performances throughout the season. Several payment plans are available as Danceworks is always willing to work with you to find a solution that is comfortable. If you are interested in applying for a financial scholarship, please complete the application online on our website at www.danceworksmke.org. Any family receiving tuition assistance will also be assigned a designated amount of volunteer hours. Scholarship forms are due **August 20th 2017**. All previous year balances must be paid before applying for any scholarship opportunities for the upcoming year. For scholarship questions contact our Education Director, Amy Brinkman-Sustache: abrinkman@danceworksmke.org.

Annual Danceworks Youth Performance Company Tuition:

Danceworks Minis = \$935.00

Danceworks Juniors = \$975.00

Premiere = \$2429.00

Elite = \$2693.00

Included in DYPC tuition:

Required classes (DW Minis & DW Jrs = two classes), rehearsals (DW Minis & DW Jrs = one rehearsal), additional performance opportunities, Danceworks tshirt, costuming for featured DYPC concerts, and Danceworks showcase costume fee. *Dancers in the Danceworks Minis and Danceworks Juniors wishing to add an additional class should list on class form and will receive a 40% discount off of the 3rd/4th class.

*Catch your professional instructors in action - all DYPC members receive a complimentary ticket to Danceworks Performance Company (DPC) concerts! *Preferred dates to attend are Sundays. Concert dates can be found on the website.*

In addition to what is listed above, during the 2017-18 season, our advanced youth dancers of Premiere & Elite receive unlimited classes at Danceworks, experience with 3-4 guest choreographers, private rehearsals when applicable, featured roles in various performances, unique Danceworks apparel and admission to the opportunities below!

- **UWM Dance Days More info coming soon!**

Dates:

Saturday December 2nd

Saturday February 3rd

*Master classes with UWM faculty from approx. 3-6:15pm with a complimentary ticket to UWM performance to end the day!

- **Intensive Workshops @ Danceworks in tap, hip hop & more! More info coming soon!**

Dates:

Sunday January 14, 12:30 - 3:30 pm

Saturday February 3rd, 3:30 - 6 pm

Sunday March 18th, 12:30 - 3:30 pm

Saturday May 12th 3:30 - 6 pm

REGISTRATION:

All Danceworks classes must be registered for at our front desk to receive the discounted rate. The company discount is NOT available through online registration. **To avoid any errors in billing or delays in the registration process**, hand in attached paperwork and payment plan to Danceworks by **Tuesday, August 22nd, 2017**.

DYPC Payment Plans

Danceworks Minis (Participation commitment 9/6/17 - 6/9/18)

	08/22/17	11/11/17	1/11/18	3/11/18	5/11/18	TOTAL
Full Year	\$150.00	785.00				\$935.00
Half Year	\$150.00	392.50	392.50			\$935.00
Quarterly	\$150.00	196.25	196.25	196.25	196.25	\$935.00

Danceworks Juniors (Participation commitment 9/6/17 - 6/9/18)

	08/22/17	11/11/17	1/11/18	3/11/18	5/11/18	TOTAL
Full Year	\$150.00	825.00				\$975.00
Half Year	\$150.00	412.50	412.50			\$975.00
Quarterly	\$150.00	206.25	206.25	206.25	206.25	\$975.00

DYPC Premiere (Participation commitment 9/6/17 - 2018 Summer Session)

	08/22/17	11/11/17	1/11/18	3/11/18	5/11/18	TOTAL
Full Year	\$150.00	2279.00				\$2429.00
Half Year	\$150.00	1139.50	1139.50			\$2429.00
Quarterly	\$150.00	569.75	569.75	569.75	569.75	\$2429.00

DYPC Elite (Participation commitment 9/6/17 - 2018 Summer Session)

	08/22/17	11/11/17	1/11/18	3/11/18	5/11/18	TOTAL
Full Year	\$150.00	2543.00				\$2693.00
Half Year	\$150.00	1271.50	1271.50			\$2693.00
Quarterly	\$150.00	635.75	635.75	635.75	635.75	\$2693.00

***** \$150.00 deposit is non-refundable. Tuition is non-refundable.**

See Registrar Jolie Collins for questions regarding financing.

DYPC Important Contacts

Google sheets document coming soon with approved shareable DYPC family contact info (carpool, etc.)

Primary Contact:

Gina Laurenzi, Artistic Director of DYPC

Email: glaurenzi@danceworksmke.org

Phone: 414-277-8480 ext. 6003

Cell phone: 262-705-5347- ***Please use for performance days ONLY***

Danceworks Staff Contact Info:

Deborah Farris, Executive Director

Phone: 414-277-8480 ext. 6000

Email: dfarris@danceworksmke.org

Amy Brinkman, Director of Education

Phone: 414-277-8480 ext. 6002

Email: abrinkman@danceworksmke.org

Kim Johnson-Rockafellow, Artistic Director of DanceLAB

Phone: 414-277-8480 ext. 6018

Email: kjohnson@danceworksmke.org

Cell: 414-688-5178

Bryan Michaels, Director of Operations

Phone: 414-277-8480 ext. 6004

Email: bmichaels@danceworksmke.org

Jolie Collins, Customer Satisfaction Manager & Registrar

Phone: 414 277 8480 ext. 6007

Email: jcollins@danceworksmke.org

For up to date info, and to quick reference upcoming events once the season starts, visit DYPC on the website:

1. Go to www.danceworksmke.org
2. Click on the Performance Tab
3. Select *Danceworks Youth Performance Company*
4. Scroll to bottom of the page and click "DYPC Parents click here"

COMMUNICATION

STREAM OF COMMUNICATION

Email is the primary, quickest, and most efficient method of communication. Calls and meetings can definitely be scheduled as needed. At times, handouts are sent home but information will also be emailed. To ensure that all are on the same page, both dancers and parents should read all info.

OPEN DOOR POLICY

Danceworks supports an open door policy and encourages all dancers and parents to approach us with any concerns, issues or questions you may have. Please understand that we do listen and are open to suggestions, however it is our responsibility to make decisions based on the company as a whole. There may be times that certain decisions may not line up with everyone's opinion, however we ask that you respect our decisions and move forward respectfully. Communication is KEY.

COMMUNICATION PROCEDURE for parents & dancers addressing Issues

1. **Company member** talks with teacher, choreographer or artistic director first. If issue is still at hand then...
2. **Parent** should contact teacher or vice versa *Parents feel free to contact teachers and company manager directly if you would like to discuss something without your child knowing* If issue is still at hand then...
3. **Parent** should contact Danceworks Education Director, Amy Brinkman-Sustache. *Please contact Gina first. Amy will ask if you have addressed the issue with her prior to calling, fulfilling proper and respectful chain of communication*

PARENT TO DANCER INTERACTION Both Parents & Dancers please be mindful when addressing another company member/parent that are not your family member. Please use kind, thoughtful and respectful words. All correspondence regarding the DYPC Company should go through Gina. All **company functions/events** may only be arranged/approved through the Artistic Director, Gina Laurenzi. Current company parents/dancers are not permitted to invite/involve other parents/individuals in company events/meetings/social gatherings.

Confidentiality: It is important that all issues are handled with confidentiality. Danceworks and DYPC promises to keep conversations held in confidence if requested, unless it is a matter of the law/s policies & procedures.



Emergency Contact Information

Student Name: _____

Mother's Name: _____ Father's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Mother's Work #: _____ Cell #: _____

Father's Work #: _____ Cell #: _____

Emergency Contact if parents are unreachable:

Name: _____

Relationship: _____

Home Phone: _____

Work Phone: _____ Cell #: _____

Dr. Name: _____ Dr. Phone #: _____

Allergies (Medication, Environment, Food, etc.): _____

Medical Information we should know (ex. Asthma, ADHD, diabetes):

Medications student is currently taking: _____

Pre-Existing Condition (ex. congenital, injury, chronic): _____

TRANSPORTATION WAIVER/ALTERNATE TRANSPORTATION FORM
(PARENT/GUARDIAN/VOLUNTEER/EMPLOYEE)

I am the parent/legal guardian of _____
(Student Name, Please Print Clearly)

and may need my child transported to and from some of the special DYPC performances. I will do my best to find a ride for my dancer. If I am having a hard time, I will check with fellow DYPC parents to see if a carpool can be arranged. Only if that option is not possible, will I then connect with Gina Laurenzi for another possibility which may include the following options;

_____ I give permission for an employee of Danceworks, Inc. to drive my child in their personal vehicle.

_____ I give permission to another parent to drive my child in their personal vehicle to and/or from special events.

Name of Person(s) Authorized to Drive my Child: _____

I, the undersigned, understand that my child may be at greater risk of injury or death by being transported in a private vehicle instead of a school bus and assume such risk on behalf of my child. I/we agree not to hold Danceworks, Inc. and/or any of its volunteers, agents or employees liable for any sum which I/we might claim result of injury, or property damage arising out of, or caused by any accident or occurrence during the time said student is being transported by me, or driving himself/herself, or driving with another adult to or from said event or rehearsal with the event listed above.

NOTE: If you drive your personal automobile as a volunteer or employee of the organization and you are involved in an accident, by law your liability insurance policy is used first. The organization liability policy would be used only after your policy limits have been exceeded. The organization does not cover, nor is it responsible for, comprehensive and collision coverage to your vehicle.

PARENT/GUARDIAN SIGNATURE: _____ DATED: _____



DANCEWORKS YOUTH PERFORMANCE COMPANY CONTRACT 2017-18
Due Tuesday August 22nd

This contract serves as an agreement between the student performer, the student's parent/guardian and Danceworks.

Danceworks agrees to provide dance training and performance opportunities during the 2017-18 DYPC Season (September 2017 - June 2018 for Minis & Juniors. September 2017 - August 2018 for Premiere and Elite.)

The student performer agrees to the following:

- Attend DYPC class and rehearsals regularly and punctually wearing appropriate attire.
- Attend all mandatory rehearsals leading up to a performance.
- Adhere to all attendance and dress code expectations.
- Demonstrate respectful and positive behavior at all times.
- Fully participate and engage in classes, rehearsals and performances.

The student's parent/guardian agrees to the following:

- Ensure child attends class/rehearsals regularly and punctually.
- Promptly drop-off and pick-up your child before/after lessons and performances.
- Promptly respond to all performance request emails.
- Notify the DYPC Artistic Director (glarenzi@danceworksmke.org) in advance of all absences, tardiness, or early dismissal from lessons.
- Contact the DYPC Artistic Director with any parental concerns immediately.

Student and Parents Initials here:

I understand and accept the commitment that is expected of me as a DYPC member. _____

I have read and understand the line of communication guide. _____

I promise to be respectful, positive and supportive of my teachers and peers at all times. _____

I understand that as a member of a DYPC, I represent Danceworks and my family. _____

I will strive to be a positive role model for the Danceworks organization and other students in our community. _____

I will give 100% effort and participation to promote Danceworks. _____

By signing this form, I agree to honor the above requirements and initialed expectations.

Student Name

Student Signature

Date

As the student performer's parent/guardian, I have read and agree to the above terms expected of my child and me.

Parent/Guardian Name

Parent/ Guardian Signature

Date

DYPC Payment Plan Agreement

Student's Name _____

I, _____, understand that by enrolling in the payment plan I am required to:
(Parent/Guardian Name)

(Please initial each line below)

_____ Pay **\$150.00** of the full tuition price by *Tuesday August 22nd, 2017. *Non-refundable*

_____ Provide Danceworks with a credit card number listed below.

_____ I understand that unless I call ahead to pay with a different payment method, my credit card will **automatically** be charged on the dates agreed upon below.

Please circle one: Visa Mastercard Discover

Name as it appears on credit card: _____

Credit Card Number: _____ Exp. Date: _____ Vcode: _____

I understand that enrolling in the payment plan requires me to pay the amount indicated below by the required due date(s). I understand that DYPC is a full season commitment and that there will be NO REFUNDS or pro-rated amounts given. Individual concerns or situations can be directed to Registrar Jolie Collins @jcollins@danceworksmke.org.

Signature: _____ Date: _____

Phone Number: _____ Email: _____

Tuition Down Payment: \$150.00 Due: August 22nd, 2017

Full Tuition Payment: _____ Due: November 11th, 2017

OR Payment Plan:

Payment 2: _____ Due: Nov. 11, 2017

Payment 3: _____ Due: Jan. 11, 2018

Payment 4: _____ Due: Mar. 11, 2018

Payment 5: _____ Due: May 11, 2018

DYPC REGISTRATION FORM

Dancer Name: _____

Please Circle one: Danceworks Minis Danceworks Juniors Premiere Elite

Fulfill the requirements for your company for the 2017-18 season and list additional classes below:

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

Class: _____ Day: _____ Time: _____

*Dancers in the Danceworks Minis and Danceworks Juniors wishing to add an additional class should list above, expect a 40% discount off of the additional class that will then be added to their tuition/payment plan.

For those applying for scholarship; complete and sign a copy of the scholarship application form.

Drop off at the front desk no later than Sunday, August 20th 2017 or complete online via website.

Complete and sign 2017-18 DYPC Contract

Complete and sign 2017-18 DYPC Payment Plan Contract and pay \$150.00 deposit.

Complete and sign 2017-18 DYPC Emergency Contact Form.

Complete and sign 2017-18 DYPC Transportation Waiver.

Reminders:

- **Scholarship forms due August 20th, 2017. See website for info www.danceworksmke.org**
- **Attached forms and deposit are due by Tuesday, August 22nd, 2017.**
- **Parent meeting will be held in the Community Room at the Bayview Public Library on Tuesday, August 22nd, 2017 from 6-7:30pm.**
- **First day of 2017-18 season is Wednesday, September 6th, 2017!**

Confirmed Performance Dates 17 - 18

Spooky Sussex

Friday October

No dress rehearsal prior. Day of only.

**Premiere & Elite only*

Halloween 2017 Concert

Saturday October 28th @ 5:30 & 7:30 pm

Dress & tech rehearsals: Evenings of 10/22 & 10/27, daytime 10/28. Normal rehearsals running week of.

**All performance groups involved. Featuring Premiere & Elite.*

Holiday 2017 Concert

Saturday December 16th @ 5:30 & 7:30 pm

Dress & tech rehearsals: Daytime 12/10 and evenings of 12/14 & 12/15. Normal rehearsals running week of.

**All performance groups involved. Featuring Premiere & Elite.*

MHBT Competition

January Date TBD. No dress rehearsal. Day of only.

**Premiere & Elite only.*

DPC's Secrets From The Wide Sky

April 14th-15th & 19th-21st

Dress & tech times currently TBA. More info will be given by Dani Kuepper to those accepting invitation to participate later in year.

**Elite dancers invited to perform piece within DPC concert.*

***NEW Spring 2018 Concert**

Saturday April 28th @ 5:30 & 7:30 pm

Dress & tech afternoon of 4/22 and evening of 4/26 and 4/27.

**Danceworks Juniors, Premiere & Elite.*

MHBT Competition

May Date TBD. No dress rehearsal. Day of only.

**Premiere & Elite only.*

Danceworks 2018 Showcase

Saturday June 9th

Dress and tech rehearsals the week prior. More info TBD.

**All performance groups involved.*

DanceLAB Teen 2018

Saturday August 4th @ 5:30 & 7:30 pm

Dress & tech afternoon of 7/29 and evening of 8/3. Normal rehearsals running week of.

**Premiere & Elite only.*

~

**More info on performances as well as optional events/excursions coming soon! :)*